

RESOLUTION

**RES 01
08-30-2023**

**ESTABLISHING AN ADVISORY FORM-BASED CODE STUDY COMMITTEE
TO PROVIDE RECOMMENDED ZONING CHANGES TO THE BOARD OF
TRUSTEES**

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Port Chester Board of Trustees desires to establish a committee to undertake further review of the village’s form-based zoning code, to include, but not be limited to, the CD-5, CD-6 and CD-6T Districts, and

WHEREAS, the focus of the committee shall be to review, comment, and recommend proposed changes to the Code regarding issues such as building heights, parking ratios, shared parking, green and park space, fees in lieu of parkland, lot lines/setbacks and the design and appearance of buildings in an advisory capacity to the Board;

WHEREAS, the Board has received expressions of interest from persons offering to serve on the committee; and

WHEREAS, the Board desires to continue to move forward with the review of the form-based code and make additional changes as it may ultimately determine. Now, therefore, be it

RESOLVED, that the Board of Trustees of the Village of Port Chester hereby establishes an advisory Form-Based Code Study Committee to recommend zoning changes to the Zoning Code, to include, but not be limited to, the CD-5, CD-6 and CD-6T Districts; and be it further

RESOLVED, that the Committee shall consist of nine to sixteen members; and be it

RESOLVED, that the Board appoints the following persons to the Committee; who shall each acknowledge that they will serve to the best of their ability, fairly, honestly and impartially, without regard to personal employment or financial gain, without regard to their own social or political position or beliefs and without regard to their own personal and familial benefit, and each shall acknowledge that such service is at the pleasure of the Board and in a strictly advisory capacity:

Dan Brakewood
Tony Cerreta
Adrienne Concra

Michael J. De Vittorio
Richard Falanka
Frank Ferrara
Monica Fonseca
Ruth Hiensch
Kevin McFadden
Frank Ferrara
Kevin McFadden
Dan Paniccia
Tav Passarelli
Ralph E. Rossi, P.E.
Liz Rotfeld
Paul Zaccagnino

and; be it further

RESOLVED, that all members shall not be entitled to compensation; and be it further

RESOLVED, that each member shall not appear at a public meeting or provide public comment, as a member of the committee or as a citizen, to at any time criticize, question, comment or provide insight about the Board as to its actions on any matter related to the charge of the Committee, unless directed by the Board; and be it further

RESOLVED, that the Committee shall elect one of their members to be the Chair a member to be the Vice-Chair to serve in the absence or disability of the Chair, and a member to be Secretary; and be it further

RESOLVED, that the Committee shall provide public notice of their meetings which shall be held in public at Village Hall, take minutes which shall be provided to the Clerk and at the earliest possible time seek to engage the public for comment; and be it further

RESOLVED, that the Committee is hereby provided the benefit of outside planning consulting services for professional assistance and guidance; and be it further

RESOLVED that the Committee shall conclude its work and provide a written report with recommended zoning changes no later than one hundred and twenty (120) days from the date of this resolution, unless otherwise extended by the Board.

Approved as to Form:



Anthony M. Cerreto, Village Attorney