

LOCAL LAW TO BE ENACTED BY
THE ERIE COUNTY LEGISLATURE
IN THE
COUNTY OF ERIE
LOCAL LAW INTRO. – NO. 3-1 - 2024
LOCAL LAW – NO. _____ - 2024

A LOCAL LAW requiring meetings of Erie County Boards and Advisory Committees to provide access to information to the public.

SECTION 1. Title

This law shall be entitled and known as “The Meetings Transparency Act.”

SECTION 2. Legislative Intent

The Erie County Legislature recognizes that taxpayers should have easy access to details discussed and acted upon at public meetings. The Erie County Legislature prepares an agenda which it posts prior to session, streams and has available for replay video of the meeting and posts the minutes of meeting for review. Readily available technology should be used to increase access to similar discussions and actions of commissions and boards.

SECTION 3. Definitions

BOARD

Any government board, commission, council, committee, advisory committee, panel or similar group that is created pursuant to the Erie County Charter, Code or Local Law.

SECTION 4. Meeting Minutes

Boards shall keep written minutes summarizing all official actions, discussions, public comments, and votes taken at each meeting.

Draft minutes shall be made available to the public within 10 business days after each meeting.

Minutes shall be officially approved at the board's next public meeting and a final version posted publicly online within 5 business days after approval. The minutes also must be submitted to the Clerk of the Legislature to be included in the official record.

SECTION 5. Notice and Agendas